# XXXXXXXXXXX – Shift Report

Job ID: XXXXX

PO#: XXXXX

Location: XXXXX

## Summary of Works:

* XXXXXXXXXXXXXX
* XXXXXXXXXXXXXX
* XXXXXXXXXXXXXX
* XXXXXXXXXXXXXX
* XXXXXXXXXXXXXX

Date Completed: XX/XX/XXXX

Time started / finished: XX:XX – XX:XX

Permit Acceptor: Not required / Required

## Photos:

Before:

After:

## ECM Progress Claim: